May 9, 2023



Weekly Message

It's National Correctional Officers Week and we want to honor our correctional teams for their services and celebrate their contributions to our community. And while you might know what a correctional officer is, sometimes it's hard to know exactly *what they do.* According to the <u>Utah Department of Public Safety</u>, "correctional officers enforce rules, conduct searches, write reports and maintain order, safety and security" in correctional facilities and "may assist offenders with education, counseling or other rehabilitative needs."

Our correctional officers are key to <u>the mission of the Salt Lake County Jail</u> which is "to protect the public through the booking and detention of individuals who pose a danger to society, provide humane care to those incarcerated, and facilitate programs which will assist them in avoiding future criminal activity." Without our officers, we could not protect the public nor help those incarcerated to have a better life once released. In addition to our correctional officers, we would also like to thank our civilian staff this week for the work they do. Our deputies could not perform their critical functions without the support of our civilian staff for the essential services they provide including booking, records, control room, medical and mental health, and so much more.

A large part of our mission at the Salt Lake County jail is preventing further criminal activity which we do through various programs to ensure inmates' success after incarceration. One such program, the <u>Jail Resource Reentry Program</u>, which launched last August, provides space for individuals who have been recently released to access the resources they need to be successful. "Resources include court information, conditional release supervision information, enrollment in Medicaid, substance abuse and/or mental health treatment referrals, food, shelter, and more." Programs like this help reduce the risk of a person re-offending in the future. Without our correctional officers, civilian support staff, and county partners, we would not be able to offer such services.

So, especially this week, be sure to go the extra mile and thank our correctional officers and other employees under the Sheriff's Department for the difference they make not only in our community, but in the lives of those re-entering our community! We are grateful for their hard work in keeping our community safe.

Thank You BBQ



Talent Show Sign-up

At this year's Employee Appreciation Day, we are bringing back the beloved Employee Talent Show! If you have a talent to share, please <u>sign up here</u>. All sorts of talents are welcome—both traditional and non! There will be a show at noon and another at 2:00 p.m., and we will do our best to accommodate participants' availability.

Flavia Takes Flight

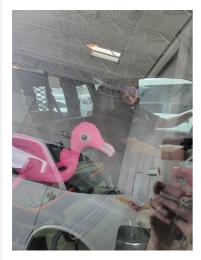
Flavia has been flying around all of Salt Lake County helping to spread the word about Employee Appreciation Day. Thank you to everyone who has submitted photos of Flavia helping out in the important work your divisions do for our community.

Congratulations to our first photo contest winners! You will be contacted about your prizes via the information you submitted with the photos.

Flavia assisting in a transport

Flavia finding her way downtown

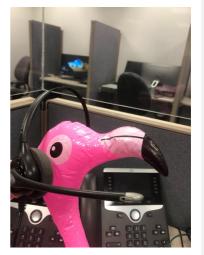
Flavia taking important calls for the Clerk's office



Submitted by the Sheriff's Office



Submitted by the Mayor's Office



Submitted by the Clerk's Office

If you'd like to be entered into the random prize drawings, visit the <u>submission form</u> to submit your best photos of Flavia helping out your team. Random prize drawing winners will be announced weekly up until Employee Appreciation Day in June. (<u>Full</u> <u>instructions</u> can be found on the Employee Appreciation Day webpage.)

May Learning & Development

Anxious about public speaking and presentations? The Learning and Development team curated articles, videos, podcasts and web-based classes to help develop these skills. May's Learning & Development picks cover everything from using stories to engage an audience to PowerPoint tips tricks. <u>Visit the site</u> to learn more now!

Outlook App for County Emails

Do you access your County email on your phone? If so, now's the time to install and configure the Outlook app if you haven't already.

Toward the end of the month, Office 365 will be moved to the <u>new ePortal</u>, and multifactor authentication will be enabled to improve security. After these changes are made, you will need to use the Outlook app to access your County email on a phone.

Instructions for installing the Outlook app on your mobile device can be found <u>here</u> (and vary depending on if you are using an Android or Apple device).

Once this change is in effect, employees will need to use the Outlook app for their County email and a separate app (the phone's built-in mail app or another app, like Gmail) for accessing personal email accounts. (Note: You can add both Gmail and non-Gmail accounts to the Gmail app.)

Questions? Contact the Service Desk at (385) 468-0700 (or your internal IT support) for more information.

Flamingo-Focused Yoga

Flock to "Flamingo-focused" Yoga where Sue will help employees balance work and wellness, and give them a leg up for the yoga class offered at Employee Appreciation Day on **June 21**.

Yoga classes start next week! Join us every **Wednesday at 1 p.m.** at the Government Center from **May 15-June 14**. The final class will be held at the Utah Cultural Celebration Center on **June 21**.

Corporate Games

The Summer Corporate Games are back! Salt Lake County Parks and Recreation's Corporate Games include a variety of sport and non-sport events that create an "Olympic" style competition for businesses in Salt Lake County.

Salt Lake County employees can participate in the games if they work at least 20 hours per week and are 18+ years. This year, we are offering 20 Healthy Lifestyles points for participating and 10 for volunteering at the games. Contact Healthy Lifestyles with any questions at <u>myhealthylifestyles@slco.org</u>

Learn more about the games and register here until May 24.

Written Communication Skills

Learn to deliver clear, concise, and convincing messaging to advance ideas, build consensus, and resolve conflict. <u>This course</u> on **May 9** is intended to sharpen participants written communication skills, build confidence, and gain an advantage in the workplace. Discover how to capitalize on the purpose of your message to get the most out of email communication, reports and other forms of written business communication.

Leading with Limited Power

We sometimes find ourselves in positions where it is hard to get things done and the main reason appears to be that we just don't seem to have the power to get things done given the existing processes. Join us on **May 18** to learn more about how to lead from a position of limited power.

Book Bunch

Grit: The Power of Passion and Perseverance

What goes through your head when you fall down? Are you harnessing your passion and perseverance at work? Join us for a conversation about what drives success and achievement. It is not genius or talent but a special blend of passion and longterm perseverance, that author Angela Duckworth calls grit. The conversation starts **May 31.** <u>Register now</u> to receive your book and start reading.

