

CEDAC ALLOCATION COMMITTEE

January 24th, 2023 | Salt Lake County Government Center, 2001 South State Street, South Building, Rm S2-950

| Meeting called to order by Committee Chair, Todd Richards

In Attendance

Committee Members: Candace Tippetts, Todd Richards, Leslie Jones, Ryan Henrie, Becky Guertler (online), Michael Anderson (online), Tyler Huish (online).

Staff: Karen Kuipers, Amanda Cordova, Dan Tisdale, Carlos Martinez, Maria Sweeten

1. Welcome -Committee Chair, Todd Richards

Chair welcomed everyone to the January 24th, 2023, CEDAC allocation meeting.

2. Approval of Meeting Minutes 01/10/23 & 01/17/23- Todd Richards

Chair- Asked committee members if they have had the opportunity to review meeting minutes from 01/10/23 & 01/17/23, as well as, if committee members have comments or concerns about them. No comments or concerns shared.

Becky- motioned to approve meeting minutes from 01/10/23 & 01/17/23.

Leslie seconded the motion, all approved, no dissent.

3. Open Meeting Training- District Attorney

District Attorney- Provided Open Meetings Training to committee members.

QUESTION:

Karen- Do open public meetings need a vote to adjourn?

DA- There are no regs regarding a vote to adjourn open meetings.

4. Intent to Abstain/ Recuse from Review of Week#3 Applications -Committee Members

Chair- Asked committee members if they have any conflict of interest they would like to disclose before reviewing applications.

No conflict of interests mentioned.

5. Continue Review of Urban County Applications- Todd Richards

- **Housing Projects**
 - Midvale City- Home Repair Loan Program

- Committee Members reviewed their respective Areas of Focus for this application.
- **Clarifying questions:**
 - There is a discrepancy between tab #3 and tab #5 regarding the number of people that will be assisted. Committee would like clarified for certain that the difference is that tab #3 references households and tab #5 references individuals.

6. Being Review of Non-Profit Applications- Todd Richards

- **Non-Profit Applications**

- ASSIST- Community Design Center- Emergency Home Repair & Accessibility and Community Design
 - Committee Members reviewed their respective Areas of Focus for this application.
 - Issue with Question 19: No Response given. (HCD Staff believe this is a branching question error, HCD Staff will follow up.)
- Salt Lake- NWSL Housing Services
 - Committee Members reviewed their respective Areas of Focus for this application.
 - **Clarifying Question:**
 - Committee members would like more detail on numbers given in question 2 of the application; Does NWSL own the properties they construct and rent them?
 - Did not answer project beneficiary questions: 17, 18, 19 (HCD Staff believe this is a branching question error, HCD Staff will follow up).
 - Committee members would like clarification on the \$200,000 project delivery budget. It is not clear which expenses are included in project delivery, and the ratio of project delivery to the entire budget is high.

7. Identify Staff Follow-up- Carlos Martinez

- Amanda- Get Tyler Access to Zoomgrants
- Carlos- post meeting minutes from 1-10-23 & 1-17-23 to Utah Public Notice and HCD website
- Carlos- Send 1/24/23 meeting minutes to Chair and HCD staff for review.

8. Other Business- HCD Staff

- Amanda- Gave update on current project year contract with South Salt Lake: Contract is routed, waiting on signatures. Amanda also shared “before and after” info from SSL CO-OP project to committee members.

9. Assignments for Next Meeting: - Amanda Cordova

- **Continue Review of Non-Profit Applications**

- Public Facility Improvements
 - First Step House- Kitchen Renovation at 411 N Grant Street
 - Odyssey House- Odyssey house Adult Residential Millcreek HVAC
 - Odyssey House- Transitional Housing Program Plumbing Life Safety Project

10. Adjourn- Committee Chair

Meeting was called to adjourn at 1:30 PM by Chair Todd Richards.