

CEDAC ALLOCATION COMMITTEE

January 31ST, 2023 | Salt Lake County Government Center, 2001 South State Street, South Building, Rm S2-950

| Meeting called to order by Committee Chair, Todd Richards

In Attendance

Committee Members: Todd Richards, Candace Tippetts, Leslie Jones, Michael Anderson, Ryan Henrie, Tyler Huish (Online).

Staff: Karen Kuipers, Amanda Cordova, Dan Tisdale, Carlos Martinez, Maria Sweeten.

1. Welcome -Committee Chair, Todd Richards

Chair welcomed attendees to January 31st, 2023, meeting.

2. Approval of Meeting Minutes 01/24/2023- Todd Richards

Michael Anderson motioned to approve meeting minutes from 1/24/2023. Candace seconded Michael's Motion. No opposed, motion passed.

3. Intent to Abstain from Review of Week 4 Applications- Committee Members

No committee members voiced intent to abstain from review of week 4 applications.

4. Continue Review of Non-Profit Applications- Todd Richards

• Public Facility Improvement Projects

○ **First Step House- Kitchen Renovation at 411 N Grant Street**

- Committee members reviewed their respective Areas of Focus for this application.

- **Clarifying Questions:**

- None.

○ **Odyssey House – Adult Residential Millcreek HVAC**

- Committee members reviewed their respective Areas of Focus for this application.

- **Clarifying Questions:**

- Committee members requested that the agency clarify their answers from 16-19 (Branching question issue)

- Amanda- stated that all non-profit agencies who applied will be asked to provide missing information regarding questions 16-19. HCD staff will update the committee once the information has been submitted.

- The committee members would like to know the size and age of the HVAC systems listed in the application, as well as the square footage that the units are supposed to cover.
- Committee members would like a more detailed breakdown of project delivery/ management cost.
- **Odyssey House- Transitional Housing Program Plumbing Life Safety Project**
 - Committee members reviewed their respective Areas of Focus for this application.
 - **Clarifying Questions:**
 - Committee members would like HCD staff to reach out to the agency to have them confirm the stats in agency overview section of their application.
 - Committee members would like HCD staff to reach out get a more detailed breakdown of project delivery/ management cost.

5. Identify Staff Follow-up – Carlos Martinez

HCD Staff

- Follow up with Odyssey House regarding the branching question issues related to questions 16-19.
- Follow up with Odyssey House regarding the HVAC Application: What is the size and age of their current HVAC systems.
- Follow up with Odyssey House regarding the transitional housing application: request confirmation on the stats listed in the agency overview section of the application.
- Follow up with Odyssey House regarding both applications: committee members would like a more detailed breakdown of project delivery/ management cost.

6. Other Business- HCD Staff

Amanda shared information regarding branching question issue with applications the committee reviewed in prior weeks.

7. Assignments for Next Meeting- Amanda Cordova

- Continue Review of Non-Profit Applications
 - Public Facility Improvement Projects
 - South Valley Sanctuary- Domestic Violence Crisis Shelter Roof
 - The INN Between- The INN Between Resident's Rooms Remodeling
 - Utah Arts Alliance Art Castle ADA Project

8. Adjourn – Committee Chair

Meeting was called to adjourn at 1:11 pm by Chair Todd Richards.