



Community and Economic Development Advisory Council
Tuesday, January 16, 2018 • Luncheon Meeting • 11:30 AM – 2:00 PM
Salt Lake County Government Center, South Building – Room S2-950

AGENDA

1. Welcome and Introductions Michael Gallegos, Director, Housing & Community Development
2. Brief overview of funding received by SLCO & allocation process Michael Gallegos
3. Open Meetings Training Melanie Mitchell, Salt Lake County District Attorney’s Office
4. Administrative Issues Karen Wiley, Division of Housing & Community Development
 - a. Review of Committee Paperwork
 - b. Paperwork completion
 1. Disclosure
 2. Sexual harassment Policy
 3. Volunteer Contract
 - c. Dietary Restrictions and preferences
 - d. Standard Operating Procedures
 - e. CEDAC Member Roles & Responsibilities
 - f. Volunteer Hours
5. Review of Binder Materials and Resources Karen Wiley
 - a. List of Applications
 - b. Summary of Applications
 - c. FAQ & Appendices
 - d. Priority Needs Summary & Eligibility Maps
 - e. Copies of administrative documents
6. ZoomGrants™ Refresher Karen Kuipers, Division of Housing & Community Development
 - a. Navigation & Committee Member Notes
 - b. Viewing embedded Videos, Photos, and Brochures
 - c. Process to access Salt Lake County Internet
 - d. Changes in application format and budgets
9. Other
 - a. Confirm Meeting Dates/Times for FY18
 - b. Review agenda for January 23rd meeting
 - c. Questions
10. Adjourn

