

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
February 21, 2017 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Letitia Buroker, Ryan Henrie, Allen Litster, Kori Renwick, Susan Gregory, David Martin, Leslie Jones, Kumar Shah, Paul Fotheringham Excused: Todd Richards Staff: Karen Wiley, Karen Kuipers, Rory Christensen, Stephnie Gyllenskog, Teresa Young

Agenda

- Welcome and Introductions
- Approval of February 14th meeting minutes
- Update from staff on additional information requests
 - #18 – City of South Salt Lake – Community Connection Part I
 - #21 – Salt lake Valley Habitat for Humanity: Magna EcoCommunity
- Review of any Conflict of Interest for applications #14, 22-23
- Discussion of Housing Applications #'s 14, 22 - 23
 - 14 – The INN Between – Access Control Project
 - 22 – International Rescue Committee: Scaling Food Businesses: Advanced Microbusiness Development for New Americans & other LMI Businesses
 - 23 – Utah Microenterprise Loan Fund – Microenterprise Loan Fund Areas of Focus
 - a. Need & Benefit – *Tish & Lynn*
 - b. Project Goals and Outcomes – *Kumar & Paul*
 - c. Program Design – *Leslie & Ryan*
 - d. Budget & Leveraging Resources – *Laynee & Todd*
 - e. Agency capacity & Sustainability – *David & Susan*
 - f. Cooperation & Collaboration – *Kori & Allen*
- Identify and further staff follow-up
- Review scoring to date & evaluation of resulting rankings
- Assignments for next meeting –
 - a. Continue Review of scoring to date & evaluation of resulting rankings
 - b. Identify priorities and begin funding recommendations
- Next Meeting Tuesday – February 28th, 11:30 am Room S2-950

Topics	Discussion	Motions & Action Items
Welcome & Introductions	Committee members were welcomed.	
Approval of the February 14th meeting minutes	The minutes were requested to be approved.	Kumar motioned to approve the minutes. Paul seconded. Motion Approved.

<p>Update from staff on additional information requests #18 – City of South Salt Lake – Community Connection Part I #21 – Salt lake Valley Habitat for Humanity: Magna EcoCommunity</p>	<p>There was a packet passed out to members that included the Facilities Management Application Review. Staff thanked Facilities for their good work and the time spent on the review. Staff then briefly went over the information and clarified the review for Odyssey House.</p> <p>Staff indicated no response had been received from the agencies regarding the questions asked at the last meeting and indicated they will contact #18 and #21 again to get answers. It is hoped to have this information to members by Friday.</p>	
<p>Review of any Conflict of Interest for applications #14 #22-23</p>	<p>There were no conflicts of interest.</p>	
<p>14 – The INN Between – Access Control Project 22 – International Rescue Committee Scaling Food Businesses: Advanced Microbusiness Development for New Americans & other LMI Businesses 23 – Utah Microenterprise Loan Fund – Microenterprise Loan Fund</p>	<p>There was a narrative and a range of scoring given by each member in their assigned areas of focus for Applications #'s 14, 22 & 23.</p>	
<p>Identify staff follow-up</p>	<p>#14 The INN Between – Access Control Project – Clarify how long will it might take for the capital campaign to build the new building; and if the new security access assets could be transferred to the new facility. #22 IRC – Scaling Food Businesses – Clarify the \$25,000 listed in the budget is for loans or personnel. #23 UMLF – Microenterprise Loan Fund – Clarify the success rate for businesses and the percentage of loans that have been repaid. Also, clarify the budget numbers.</p>	
<p>Assignments for next meeting</p>	<p>Members need to review the information from facilities and enter all scores into ZoomGrants by Monday 2/27. Scores will be locked at the end of the day (5:00 pm) on Monday.</p>	
<p>Adjourn</p>		<p>Paul motioned to adjourn. Laynee seconded. Motion approved.</p>
<p>NEXT MEETING</p>		
<p>Date/Time</p>	<p>Location</p>	<p>Action Items</p>
<p>February 28th, 11:30 am Room S2-950</p>	<p>County Government Center 2001 South State Street.</p>	<p>Staff will follow up with questions for application's #14, #22 and #23 by Friday. The scores will be locked on Monday.</p>