

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL  
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
February 5, 2019 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	<b>CEDAC:</b> Allen Litster, Susan Gregory, Ryan Henrie, Leslie Jones, Jamie Peterson, Todd Richards, Kumar Shah, Michael Anderson, Tyler Money <b>Excused:</b> Camille Bowen <b>Staff:</b> Karen Wiley, Karen Kuipers, Teresa Young, Amanda Cordova, Vanessa Nelson

**Agenda**

1. Welcome ..... Allen Litster
2. Approval of January 29<sup>th</sup> meeting minutes ..... Allen Litster
3. Updated information on Group #2 – Housing ..... Karen Wiley
  - a. Assist
  - b. NeighborWorks
  - c. Midvale City
  - d. PIK2AR
4. Review of any Conflicts of Interest for applications in Group #3 – Housing..... Allen Litster
5. Discussion of Housing Applications #'s 9-12 ..... Council
  - a. **Columbus Foundation** – Roofing Project Main Campus & Activity Building
  - b. **First Step House** – 411 North Grant Street Facility Improvement Project
  - c. **House of Hope** – Paint Repair Project
  - d. **Odyssey House Inc.** – Millcreek Residential Roof Replacement
6. Areas of Focus
  - a. Impact & Need – Camille Bowen/Kumar Shah
  - b. Project Goals and Outcomes – Leslie Jones/Jamie Peterson
  - c. Agency Capacity – Ryan Henrie/Susan Gregory
  - d. Cooperation & Collaboration – Tyler Money /Michael Anderson
  - e. Budget & Leveraging – Todd Richards
  - f. Other Considerations – Allen Litster
7. Identify staff follow-up ..... Allen Litster
8. Assignments for next meeting – Review & Score Applications  
**Facility Improvements – Group #4 Applications #13-16**
9. Next Meeting Tuesday – February 12<sup>th</sup>      11:30 am      Room S2-950

Topics		Motions & Action Items
Welcome	The chair welcomed members Announcement of the resignation of Council Member Laynee Jones. Appreciation was expressed for her time and service to the Council.	
Approval of January 29 <sup>th</sup> meeting minutes	The chair asked for a motion to approve the minutes. No changes were noted.  Karen Wiley shared with the committee that going forward the Meeting Minutes do not need a motion to approve if there are no changes to the Minutes as presented, per Robert's Rules.	Minutes were approved as presented.
Updated Information on Group #2 – Housing	Karen Wiley provided a handout with the questions and answers from last week's meeting regarding the following Application Grouping #2 Housing: <ul style="list-style-type: none"> <li>a. ASSIST Inc.</li> <li>b. NeighborWorks</li> <li>c. Midvale city</li> <li>d. PIK2AR</li> </ul>	PIK2AR's response was still outstanding and will be provided as soon as it's received.
Review of any Conflicts of Interest for applications in Group #3 Facility Improvements	Chair inquired if there were any conflicts for Group #3 – Facility Improvements, none were noted.	
Areas of Focus	Members shared key points from their specific areas of focus: <ul style="list-style-type: none"> <li>a. Impact &amp; Need – Camille Bowen/Kumar Shah</li> <li>b. Project Goals and Outcomes – Leslie Jones/Jamie Peterson</li> <li>c. Agency Capacity – Ryan Henrie/Susan Gregory</li> <li>d. Cooperation &amp; Collaboration – Tyler Money /Michael Anderson</li> <li>e. Budget &amp; Leveraging – Todd Richards</li> <li>f. Other Considerations – Allen Litster</li> </ul>	
Discussion of Group #3 Housing Applications # 9 - 12	<b>Columbus Foundation</b> – Roofing Project Main Campus & Activity Building <ol style="list-style-type: none"> <li>1. How much funding, if any, does this program allocate for routine maintenance? Monthly/yearly?</li> <li>2. Was the agency able to increase the hours of operation due to the funding from last year for the expansion?</li> </ol>	

**First Step House – 411 North Grant Street  
Facility Improvement Project**

1. Have Phase I plans been completed so that Phase II plans can begin?

**House of Hope – Paint Repair Project**

1. Can you provide pictures to show the damage justifying the life safety issues of your application?
2. When was the last painting of these facilities done?
3. Does your agency have a maintenance fund for the facilities?
4. Your application references “Aging in Place” in a couple of locations. Can you provide more information on how this program fits into the programing and the need for these improvements?
5. Your application also indicates on question #2 that the governing body of your organization hasn’t reviewed the application. Please see statement below. Can you provide clarification as to why this was not checked on Tab #2 (Eligibility Requirements – Does Funding “Fit” Your Project?).

*The governing body of my agency has reviewed and approved this application and is aware that the organization will be bound to all representations made herein if awarded funding.*

**Odyssey House Inc. – Millcreek Residential  
Roof Replacement**

1. The Review Council would like clarification regarding the recent acquisition of this facility, and why the roof issue was not addressed at the time of purchase?
2. Was there an inspection done and a warranty included in the purchase documents for issues on the building that happen within a certain time period? If so, would the roof be part of that warranty?

	<p>3. The application is asking for Phase 2 of a project. Can you provide information on the status of Phase 1? Is it in process and when will it be completed? Is there a time frame deadline included in the contract for the SLC funding?</p> <p>4. Provide clarification on the number of clients to be served. The application indicates 781 in the narrative and the table indicates 717. The narrative also talks about increased capacity of 60%. Can you clarify this information please?</p> <p>5. Your application states the SL Co. 2018-2019 CDBG project is complete. County information indicates the project has not stated. Can you clarify the status of this project?</p>	
Assignments for next meeting	Review and Score Applications Facility Improvements – Group #4 Application #13-16	
Other Business	None noted	
Adjourn	<b>2:00 pm</b>	
<b>NEXT MEETING</b>		
<b>Date/Time</b>	<b>Location</b>	<b>Action Items</b>
February 12, 2019 11:30 AM	County Government Center 2001 South State St. South Building, Room S2-950	<ul style="list-style-type: none"> <li>• Staff will contact agencies for clarifying information as requested.</li> <li>• Council Member Assignments - Review and Score Applications from Facility Improvements - Group #4 - <b>Facility Improvements Applications #13 - 16</b></li> </ul>