

CSSAC Allocation Committee | Minutes

March 18, 2021, | 12:00 pm | 2001 S State Street, Suite S2-950, Salt Lake City, UT 84190

Meeting called by	Karen Kuipers
Type of meeting	Allocation Committee
Facilitator	Karen Kuipers
Note taker	Erika Fihaki

Committee Members: Kathy Fife, Laurie Roderick, Robert Brough, Marie Christman, Aritra Ghosh, Claire Thomas, Jessica, Stephanie White, Karla Klingenberg, Phillip Bernal, Jen Seltzer-Stitt, Jared Aranda, Stephanie Mackay, Christine Nguyen

Staff: Karen Kuipers, Vikram Ravi, Amanda Cordova, Mary Leonard, Mike Gallegos, Erika Fihaki, Ethan McPeak

AGENDA TOPICS

Agenda topic Welcome & No Anchor Location Statement | *Presenter* Marie Christman

Marie welcomed the committee and read the No Anchor Location Statement.

Agenda topic Approval of Meeting Minutes | *Presenter* Marie Christman

- Approval of March 11th meeting minutes. Stephanie W made a motion to approve the minutes with the changes discussed. Claire Seconded the motion. Jessica abstained. There were none opposed. Motion passed by unanimous vote.

Agenda topic Staff Follow-up | *Presenter* Vikram Ravi

- Amanda will be sending the list of clarifying questions and the applicant responses to committee members before the end of this meeting.
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Agenda topic *Intent to abstain/recuse from review of Week 7 Applications* | Presenter
Council Members

This agenda item was conducted via email. There were no Conflicts of Interest, and no one will abstain/recuse from discussion and scoring of these applications.

Agenda topic *Discussion Week 7 Applications* | Presenter *Committee Members*

1. Refugee & Immigrant Programs (last 2 of 4 applications)

a. International Rescue Committee - Resilience in the time of COVID:

- i. Application Overview:* Aritra gave an overview of this section and why he rated it the way he did. Jen gave an assessment of this section and why she rated it the way she did. There was a question about what the money would be used for. County staff was able to clarify this. There was no further discussion about this section.
- ii. Priority Weighting:* Jared gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- iii. Impact:* Stephanie W gave an overview of this section and why she rated it the way she did. Jessica gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- iv. Goals & Outcomes:* Robert gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- v. Project Beneficiaries:* Claire gave an overview of this section and why she rated it the way she did. Laurie gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- vi. Budget:* Stephanie M gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- vii. Leverage:* Karla gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- viii. Sustainability:* Kathy gave an overview of this section and why she rated it the way she did. Phil gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.

b. Utah Health and Human rights Project - Survivors of Torture Treatment Program:

- i. Application Overview:* Aritra gave an overview of this section and why he rated it the way he did. Jennifer gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- ii. Priority Weighting:* Jared gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.

- iii. *Impact:* Jessica gave an overview of this section and why she rated it the way she did. Stephanie W gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- iv. *Goals & Outcomes:* Robert gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- v. *Project Beneficiaries:* Claire gave an overview of this section and why she rated it the way she did. Laurie gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- vi. *Budget:* Stephanie M gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- vii. *Leverage:* Karla gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- viii. *Sustainability:* Phil gave an overview of this section and why he rated it the way he did. Kathy concurred with Phil. There was no further discussion about this section.

2. Substance Abuse including Alcohol Abuse (all 3 applications)

a. First Step House - FSH Employment Placement and Preparation (EPP)

Program:

- i. *Application Overview:* Jen gave an overview of this section and why she rated it the way she did. Aritra gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.
- ii. *Priority Weighting:* Jared gave an overview of this section and why he rated it the way he did. There was further discussion about this section.
- iii. *Impact:* Stephanie W gave an overview of this section and why she rated it the way she did. Jessica echoed Stephanie on the overview and rating. There was no further discussion about this section.
- iv. *Goals & Outcomes:* Robert gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- v. *Project Beneficiaries:* Laurie gave an overview of this section and why she rated it the way she did. Clare gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- vi. *Budget:* Stephani M gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- vii. *Leverage:* Karla gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- viii. *Sustainability:* Kathy gave an overview of this section and why she rated it the way she did. Phil gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.

b. Helping Hand Association DBA the Haven - The Haven Continuum of Care:

- i. *Application Overview:* Aritra gave an overview of this section and why he rated it the way he did. Jennifer gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- ii. *Priority Weighting:* Christine gave an overview of this section and why she rated it the way she did. Jared gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.
- iii. *Impact:* Jessica gave an overview of this section and why she rated it the way she did. Stephanie W gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- iv. *Goals & Outcomes:* Robert gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- v. *Project Beneficiaries:* Claire gave an overview of this section and why she rated it the way she did. Laurie gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- vi. *Budget:* Stephanie M gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- vii. *Leverage:* Karla gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- viii. *Sustainability:* Phil gave an overview of this section and why he rated it the way he did. Kathy gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.

c. House of Hope - Self Sufficiency Manager for High-Risk Families:

- i. *Application Overview:* Aritra gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- ii. *Priority Weighting:* Christine gave an overview of this section and why she rated it the way she did. Jared gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.
- iii. *Impact:* Stephanie W gave an overview of this section and why she rated it the way she did. Jessica gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- iv. *Goals & Outcomes:* Robert gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- v. *Project Beneficiaries:* Laurie gave an overview of this section and why she rated it the way she did. Claire gave an assessment of this section and why she rated it the way she did. Committee would like clarification on this section because it seems incomplete. The Committee Chair advised that a question of that nature would go beyond the scope of requesting clarification.
- vi. *Budget:* Stephanie M gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.

- vii. *Leverage*: Karla gave an overview of this section and why she rated it the way she did. There was no further discussion about this section
- viii. *Sustainability*: Kathy gave an overview of this section and why she rated it the way she did. Phil gave an assessment of this section and why he rated it the way he did. There was no further discussion about this section.

Agenda topic *Identify Staff Follow-up* | Presenter *Vikram Ravi*

There were no follow-up items.

Agenda topic *Plan for Next Meeting* | Presenter *Amanda Cordova*

1. Review of Week # 8 Applications:

- a. Support for Special Populations in Low Income Households (all 5 applications)**
 - i. *AAA Fair Credit Foundation - Financial Finesse for Sober Living*
 - ii. *Family Support Center - LifeStart Village: Case Management (COVID Response)*
 - iii. *Journey of Hope - Journey of Hope Case Management Services*
 - iv. *Neighborhood House Association - Neighborhood House COVID Hardship Assistance*
 - v. *Utah Legal Services, Inc. - Benefit Enrollment Project*
- 2. Presentation of Admin Summary** - Amanda explained what the Admin Summary will entail.
- 3. Provide Staff Guidance to Develop Financing Options for Review on April 1st meeting (scores to be locked prior to April 1st meeting)** - Karen explained this item in further detail.

There was discussion among the committee about how/where to score applications and various other items.

Agenda topic *Other Business* | Presenter *Vikram Ravi*

There was no other business to discuss.

Agenda topic *Adjourn* | Presenter *Marie Christman*

Meeting adjourned 1:55 pm