

CSSAC ALLOCATION COMMITTEE

January 26th, 2023 | Salt Lake County Government Center, 2001 South State Street, South Building, Rm S2-950

| Meeting called to order by Robert Brough

In Attendance

Committee Members: Robert Brough, Tuner Bitton, Christine Nguyen, Jacob Lawson (online), Rex Marler (online), Jared Aranda (online), Jake Montague (online)

Staff: Karen Kuipers, Amanda Cordova, Maria Sweeten, Dan Tisdale, Carlos Martinez, Teresa Young,

1. Welcome -Committee Chair, Robert Brough

Chair- Welcomes attendees to meeting.

2. Approve Meeting Minutes from 1/12 & 1/19- Committee Chair, Robert Brough

- Meeting Minutes from 1/12/23
 - Chair- asked committee members if anyone has input or concerns? None expressed.
 - Turner motions to approve Meeting Minutes from 1/12/23, Christine seconds Tuner's motion, all approve no opposed.
- Meeting Minutes from 1/19/23
 - Chair- asked committee members if anyone has input or concerns? None expressed.
 - Turner motions to approve Meeting Minutes from 1/19/23, Rex seconds Turner's motion, all approved no opposed.

3. Follow Up on Issues, Questions, Concerns from January 19th Meeting- Dan Tisdale

- Chair – any follow up or information on prior clarifying questions?
 - Dan- None

4. Intent to Abstain from Review of Week#3 Applications- Committee Members

- No intent to abstain from committee members.

5. Discussion Week #3 Applications- Economic Project Review Group

- **Catholic Community Services of Utah- Case Manager & Recruiting/Life Skills Coordinator**
 - Committee members review their respective Areas of Focus for application.
 - Clarifying Questions/ Follow up:

- None
- **Community Building Services- Community Capacity Building**
 - Committee members review their respective Areas of Focus for application.
 - Clarifying Questions/ Follow up:
 - Karen asked Teresa Young if Karen can share CBS's letter of support.
 - Teresa advises HCD on sharing CBS's letter of support, Karen will upload letter to the administrative documents in Zoomgrants for committee members to review, Dan will also send out request to other applicants via email.
- **Family Support Center- Life Start Village: Transitional Housing for Self-Sufficiency**
 - Committee members review their respective Areas of Focus for application.
 - Clarifying Questions/ Follow up:
 - None

6. Other Business – Committee Chair/HCD Staff

- Committee Chair- No other Business
- Dan- All committee members need to please return signed disclosures statements to HCD staff.

7. Identify Staff Follow-up- Dan Tisdale

- Karen will upload Community Building Service's Letter of Support to Administrative Documents tab in Zoomgrants.
- Dan will send out an optional request to all applicants to ask for their Letter of Support; Applicants can only speak about the partners that are listed in their application.
- Dan will send out email to committee members with copies of the discloser's documents and volunteer tracking smart sheets.

8. Assignments for Next Meeting- Committee Chair/ Dan Tisdale

Continuing Review of Economic Programs

- *Fathers and Families Coalition of Utah – Jobs Work Program*
- *First Step House – Employment Preparation & Placement program*
- *International Rescue Committee- Supporting LMI and New American Entrepreneurs*
- *Wasatch Community Gardens- Green Team Job Training Program.*

9. Adjournment- Committee Chair

Motion to adjourn was made at by Chair, Robert Brough at 1:50pm. Next Meeting: February 2nd, 2023, 12:00pm | Salt Lake County Government Center, 2001 South State Street, South Building, Rm S2-950.