# **CREDIT CARD PAYMENT PROCESS**



Step 1: Enter Amount. Enter the dollar and cents that you wish to pay.

Payment Center Special Offers En Español Make A Payment My Account Select Service : Enter Amount : Accept Terms : Provide Details : Confirm Details : Digital Receipt Log In Log in for expedited access to our enhanced payment services. Salt Lake County Surveyor's Office, UT Earn rewards, **Surveyor Fees** miles or money back E-mail Address: when you pay your taxes. Password: Learn more Enter the total amount of your payment in the space below, then click "Continue" to proceed with the payment process. by visiting our Submit Special Offers page. • Please include any penalties or interest, if applicable. Sign Up / • Your convenience fee will be calculated and presented on the next page, if applicable. Forgot Password? • Do not use your browser's "Back" button. Instead, navigate using the buttons below. ▶ Pay Now \*Payment Amount \$ 100 . 00 View History (Without convenience fee) Schedule Payments Verify Payments Go to Special Offers! ▶ Schedule Reminders E-Check OFFICIAL PAYMENTS My Account Dashboard Continue 🕠 This page supports 128-bit SSL encryption as verified For customer service, please call toll-free 1-888-357 394. Representatives are available Monday - Friday, 5 00am - 5:00pm PT. PRIVACY POLICY | Complaints | egal Notices | Pay By none | Tax Professionals | About Us | Working With Official Payments | Sitemap Copyright © 2010 cial Payments Corporation. All Rights I eserved. rized IRS Auth TRUSTe ent Provider Payr **Select 'Continue'** button to proceed Select 'Back' or with payment. 'Cancel' button to exit.



Home Payment Center Help Special Offers

Step 2: ACCEPT TERMS & CONDITIONS

OPC calculates the convenience fee that applies to your payment based on the amount entered in step 1. The amount of the fee and payment is displayed as well as the Terms and Conditions for using this service. Confirm the information presented and click accept to proceed.

### My Account

## Make A Payment

og In

Log in for expedited access to our enhanced payment services.

E-mail Address:

Password:

Submit

Sign Up / Forgot Password?

▶ Pay Now
 ▶ View History
 ▶ Schedule Payments
 ▶ Verify Payments
 ▶ Schedule Reminders
 ▶ My Account Dashboard

Salt Lake County Surveyor's Office, UT Surveyor Fees

This payment service is offered by Official Payments Corporation as authorized by the entity to which you are making a payment. Please confirm your payment amount, convenience fee, and total. Review the Terms and Conditions below and click "Accept" to proceed with your payment. Click "Back" button to change any of the information fields. Click "Decline" button to return to the beginning of the payment process.

• Do not use your browser's "Back" button. Instead, navigate using the buttons below.

Select Service - Enter Amount - Accept Terms - Provide Details - Confirm Details - Digital Receipt

Payment Type: Surveyor Fees
Payment Amount: \$100.00
Convenience Fee: \$2.50
Total Payment: \$102.50

#### **Terms and Conditions:**

Official Payments Corporation charges a convenience fee to use this service to make the payment outlined above. This fee is separate from the primary obligation you are paying. The convenience fee is included in the "Total Payment" line above.

Completion of a payment transaction is contingent upon both the authorization of payment by your

Printer Friendly

Decline 😮

Accept 🕠

Earn rewards, miles or money back when you pay your taxes.

Learn more by visiting our Special Offers page.



Click "Printer Friendly" for a hard copy of the terms

and conditions.

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For customer service, please call toll-free 1-888-357-83 4. Representatives are available Monday - Friday, 5:00a n - 5:00pm PT.

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Select 'Back' button to change amount of payment.

Select 'Decline' button to discontinue payment processing

Select 'Accept' button to proceed after reading Terms and Conditions



PAYMENTS

### Step 3: PROVIDE DETAILS Enter Payer and Card information to identify transaction correctly.

#### Make A Payment My Account Select Service > Enter Amount > Accept Terms > Provide Details > Confirm Details > Digital Receipt Log In Log in for expedited access to our enhanced payment services. Salt Lake County Surveyor's Office, UT E-mail Address: To continue this payment, please fill out the form below. Submit • Note that the [ \* ] fields are required. All information is kept confidential. Sign Up / Forgot Password? You will receive a printable digital receipt at the end of this process. Your receipt will be e-mailed to you if you submit an e-mail address • Do not use your browser's "Back" button. Instead, navigate using the buttons below. Payer Information ▶ View History tion for the person making the payment.) Schedule Payments \*Country: Verify Payments \*First Name: John ▶ Schedule Reminders Middle Name My Account Dashboard \*Last Name: Doe Suffix: (Jr., Sr. etc.) \*Street Address: 2001 South State \*Town/City: Salt Lake City UT \*State: All information 84111 \*Zip Code: is required. (Use this field for APO, FPO, AA, AE or AP codes.) \*Daytime Phone: ( 801 ) 555 \*E-mail Address: idoe@yahoo.org (Required for an e-mail confirmation and online verification.) \*Re-enter E-mail Address: jdoe@yahoo.org Save my information by creating a My Account profile. Check here to set up reminders for future payments after you complete the current payment. \*Purchased for Business: JD Engineering \*Day Time Phone: \*Submitter First Name: Sally \*Submitter Last Name: Doe Permits Surveys Aerials \*Products Purchased: Maps O Copies Permits/Surveys O Digital Payment Option (May differ from the person owing the tax, bill, or fee.) DISCOVER \*Card Type: MasterCard Select 'Accept' \*Card Number: 554444 button to proceed \*Expiration Date: 12 / 10 (mm/yy) with payment. Payment Information Surveyor Fees Payment Type: \$100.00 Payment Amount: Select 'Back' Convenience Fee: \$2.50 \$102.50 tal Payment: button to change payment amount. This page supports 128-bit SSL encryption as verified by VeriSign. **Select 'Cancel'** For customer service, please call toll-free 1-888-357-8394. Representatives are available Monday - Friday, 5:00am - 5: button to exit.

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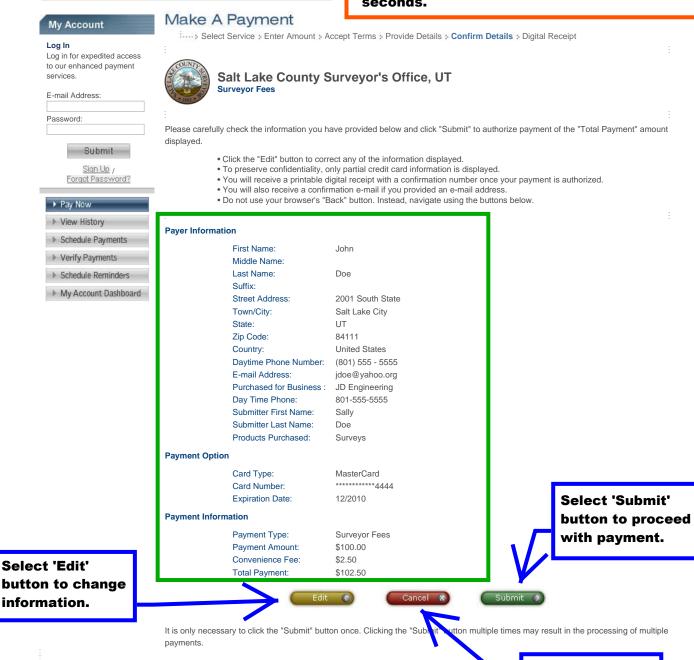




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#### **Step 4: CONFIRM DETAILS**

Review information for correctness and completeness. If necessary, you may go back and make any changes before submitting. Press 'Submit' to authorize and process payment which only takes a few seconds.



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**Select 'Cancel'** 

button to exit.



Log in for expedited access to our enhanced payment

Submit

Sign Up / Forgot Password?

services.

E-mail Address: Password:

▶ Pay Now

▶ View History Schedule Payments Verify Payments

Schedule Reminders

My Account Dashboard

Step 5: DIGITAL RECEIPT **OPC** issues a confirmation number of your payment as part of a digital receipt sent by email. Print or save a copy of the payment.

#### Make A Payment My Account Log In

Select Service : Enter Amount : Accept Terms : Provide Details : Confirm Details : Digital Receipt

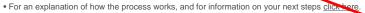


Salt Lake County Surveyor's Office, UT **Surveyor Fees** 

#### Your payment has been completed successfully.

**Confirmation Number: Payment Date:** Tuesday, ary 12, 2010 **Payment Time:** 01:33PM P

John Doe



- Please print or write down a copy of this confirmation number for your records.
  Do not use your browser's "Back" button. Instead, navigate using the buttons below.

#### **Payer Information**

Name:

Street Address:

2001 South State Salt Lake City, UT 84111 United States (801) 555 - 5555 Daytime Phone Number: E-mail Address: jdoe@yahoo.org Purchased for Business : JD Engineering Day Time Phone: 801-555-5555 Submitter First Name: Sallv

Submitter Last Name: Doe Products Purchased: Surveys

#### **Payment Option**

Card Type: MasterCard \*\*\*\*\*\*\*\*\*4444 Card Number:

#### **Payment Information**

Payment Type: Surveyor Fees Payment Amount: \$100.00 Convenience Fee: \$2.50 Total Payment: \$102.50

FYI - This is your payment confirmation number which is required on the filing form. This is required for the file names.

#### Select what you would like to do next:

- Based on your zip code, there are other agencies in your area that can be Officially Paid. Select this option to view them.
- Make another payment to Salt Lake County Surveyor's Office Surveyor Fees
- Make another Payment
- Exit. For security and privacy reasons, your session data will be cleared out.



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For customer service, please call toll-free 1-888-357-8394. Representatives are available Monday - Friday, 5:00am - 5:00pm P

**DO NOT SELECT** 

'Continue' until you have printed a copy of the payment confirmation and clicked on the 'Exit' button.

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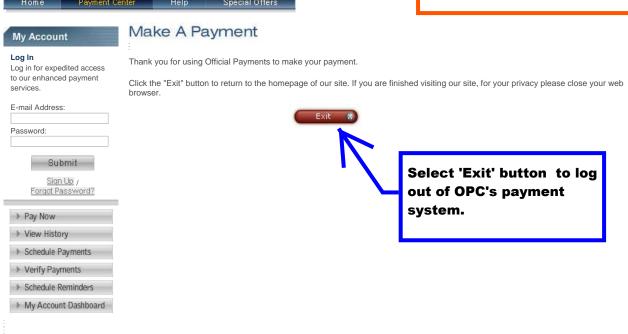






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Step 6: EXIT
This concludes the OPC
payment process. Please
exit the site.



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FYI - To file another
Record of Survey or purchase
additional products, go back
to Official Payments Corporation
URL address provided in the
procedures.