

**Wheeler Farm Winter Market Managed by the Salt Lake County Parks Department  
2025 VENDOR APPLICATION**

Business Name: \_\_\_\_\_

Owner/Contact Name(s): \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_

(Most Market communication will be done via email—please make sure you print and use a valid address that you check often.)

Website: \_\_\_\_\_

Social Media Handles \_\_\_\_\_

Tax ID Number or Special Event Account Number\*: \_\_\_\_\_

\*If you do not have a Tax ID or SSE yet, please let us know when you submit your application.

**Applicants are responsible for permits from the Health Department and/or the Utah Department of Agriculture. If a permit is required for operation, a copy of the applicable permits MUST BE ATTACHED TO THE APPLICATION or the vendor will be unconsidered. Please refer to the Food Establishment Registration Rule R7-540 or the "Licensing" section of the Wheeler Farm Sunday Market Vendor Handbook.**

Please list **all** the products Applicant plans to sell at the market: \_\_\_\_\_

\_\_\_\_\_

Does Applicant make the above products itself? YES \_\_\_\_\_ NO \_\_\_\_\_

Does Applicant select materials for creating product from local sources? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please indicate where/which local grower(s) or producer(s) you purchase supplies from:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Before Submitting this application, Applicant has:**

- Included all legally require permits and certifications.
- Reviewed this Application to ensure it is complete.
- Read the Market Rules and Regulations stated in the Market Handbook.
- **Included photos of products. Applications without photos will be disregarded.**

**ALL APPLICANTS MUST PAY A YEARLY, NON-REFUNDABLE APPLICATION FEE OF \$35. IF YOU ARE SUBMITTING YOUR APPLICATION ONLINE, YOU WILL RECEIVE INSTRUCTIONS TO PAY ONLINE VIA EMAIL. OTHERWISE, YOU CAN PAY IN PERSON USING CASH OR CARD.**

**By signing below, Applicant certifies to the best of his/her ability that the information herein contained is accurate and correct.**

APPLICANT PRINT NAME: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit applications to [SHOESCH@SALTLAKECOUNTY.GOV](mailto:SHOESCH@SALTLAKECOUNTY.GOV)

# MARKET VENDOR FEES:

## **ALL APPLICATIONS MUST BE TURNED IN WITH A NON-REFUNDABLE APPLICATION FEE OF \$35.00**

The Winter Market at Wheeler Farm is a **Weekly Market**. The Winter Sunday Market runs January 5th through April 13th. Vendors are expected to stay for the FULL market operating time—hours are 9am-1pm . **You may bring your own tables or borrow our 4'x 2' tables; You are responsible for set up and clean up.**

Fees: \$35 per market day.

**January:** 5 12 19 26

**February:** 2 9 16 23

**March:** 2 9 16 23 30

**April:** 6 13

## **THIS IS AN APPLICATION!**

Filling out the application does **NOT** guarantee an award of booth space at the Market, **even if you have previously been a vendor at this market or another Wheeler Farm Market**. Once your application has been received with the Application Fee, Applications will be reviewed and Vendors will be selected by a Selection Committee based on the Selection Criteria provided in the Market Handbook. Applicants who are selected for a Market Booth will be required to sign a contract.

### **TO TURN IN YOUR APPLICATION:**

- Pay Your Application Fee. This can be done ONLINE or in person when you turn in your application.
- REMEMBER: COPIES OF APPLICABLE PERMITS OR CERTIFICATES MUST ACCOMPANY ALL APPLICATIONS.
- INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
- Please read fully the Market Vendor Handbook, as well as the enclosed Rules and Regulations.
- **Include photos of your product with application. Applications without photos will be disregarded.**
- Submit applications and questions to **SHOESCH@SALTLAKECOUNTY.GOV**
- **DUE: December 4th, 2024.** Late Applications will be considered on a first come, first serve basis. All vendors will be notified by December 13th, 2024.