



(To be completed by Wheeler Farm)
 Today's Date: _____ paid \$ _____
 \$ _____ Balance due: _____
 Checked for accuracy and signature
 Initial _____ Date: _____

Wheeler Historic Farm Event Rules and Reservation Request Form

Prices effective January 1, 2025

DATE OF EVENT: _____

****Fees must be paid in full if rental is made within ninety (90) days of requested date****

Event Start Time (includes Setup) _____ AM / PM Event End Time (includes cleanup) _____ AM / PM

Sponsoring Group / Party Name: _____

Check-in Person(s): _____

Responsible Person (financially): _____ Phone: _____

Street _____ City _____ State _____ Zip Code _____

Best Phone # _____ Alternate Phone # _____

E-mail: _____

Activity Barn/Ed Center (**block**) **\$1980 9AM-3PM or 5PM-11PM** = Cost: \$ _____

Activity Barn/Ed Center (**hourly**) Hourly rate \$ **165.00** x _____ hrs = Cost: \$ _____

Hourly rate \$ **247.50** x _____ hrs = Cost: \$ _____

Birthday Party Package **\$150** – (10am-12pm, 1pm-3pm or 4pm-6pm) = Cost: \$ _____

Lawn Area to be rented (1/2 day):

Pavilion _____ Central _____ **9AM-3PM or 4PM-9PM** = Cost: \$ _____

5K Track _____ = Cost: \$ _____

TOTAL cost of rental: Space _____ + Damage Deposit _____ + Additional costs _____ = **Total Cost: \$** _____

Hours Added: # of hours added x \$ _____ /hour Date paid: _____ = **New Total: \$** _____

Estimated number of people (including participants, spectators and support staff) _____

Describe Your Event (or attach a flyer, brochure or information sheet)

No vehicles are allowed on the farm during any event. Set-up arrangements must be made a minimum of 48 hours prior to your event to arrange for vehicle access. Vehicles on the farm during an event will result in loss of security deposit.

Event Checklist
Check all that apply.

Type:

- Family Event / Reunion / Birthday
- Wedding/ Reception (Last Names of Couple) _____
- Bicycles used in event
- Athletic event. (Denote area on map.)
- Other _____

Private Event Activities:

- Food Catering
- Tent Rentals (Diamond Rentals, 4518 South Riverside Drive, 801-262-2080)
- Music / Sound Amplification (contact SL Valley Health Department, 385-468-3835).
- PA System for announcements (out-doors)
- Stages or tents. (Denote locations on map.)
- Other, Explain: _____

Inflatable bounce houses/attractions, dunk tanks, hot air balloons and mechanical bulls are prohibited.

Miscellaneous:

- Electrical Requirements (the pavilion has 110 volt service only)
- Electrical Requirements (lawn space – pull power – additional \$50 per box – 2 per space)

Some events may require Off-Duty Police, additional waste containers, portable sanitary units, additional farm staff attendants and/or parking staff at renter’s expense.

Submitting a Request Form

Complete a form for each separate event being requested. We cannot hold dates. All reservations require a non-refundable deposit before they can be approved. Submit the completed form to:

Wheeler Historic Farm
6351 S 900 E
Salt Lake City, UT 84121

By signing the Contract, you understand there are no refunds for cancellations. _____ (initials)

Fax the completed form to 385-468-1754, or e-mail it to wheelerfarm@slco.org